



POLICY DOCUMENTATION

The following policy documentation is in place at CoisCéim Dance Theatre

ON COISCÉIM WEBSITE WORKING WITH US	Last Update	Next Update
HEALTH AND SAFETY POLICY	Oct 2017	Oct 2019
STUDIO SAFETY PROCEDURES FOR TEACHERS	Sep 2017	Oct 2019
CHILD AND VULNERABLE ADULT POLICY	Nov 2018	Oct 2019
CHILD SAFEGUARDING STATEMENT	In progress	Oct 2019
GRIEVANCE AND DISCIPLINARY PROCEDURES	Feb 2018	Oct 2019
DIGNITY AT WORK POLICY	Apr 2018	Oct 2019
DIVERSITY AND INCLUSION POLICY	Mar 2019	Mar 2020
GUIDELINES ON SOCIAL MEDIA	Oct 2017	As required
ON COISCÉIM WEBSITE ABOUT US (Governance)		
TAX CLEARANCE CERTIFICATE	Aug 2017	As required
GOVERNING DOCUMENT CONSTITUTION	Jul 2015	As required
MISSION STATEMENT	Nov 2018	As required
AUDITED ACCOUNTS (5 YEARS)	Jul 2018	Jul 2019
CHARITABLE STATUS CONFIRMATION STATEMENT	April 2014	As required
GOVERNANCE CODE COMMITMENT STATEMENT	Sep 2018	Oct 2019
CHARITIES REGULATOR GOVERNANCE COMPLIANCE RECORD	Mar 2019	Mar 2020
PUBLIC COMPLIANCE STATEMENT - FUNDRAISING	Sep 2018	Oct 2019
DUE DILIGENCE BENEFICIAL OWNER STATEMENT	Oct 2018	Oct 2019
FEEDBACK & COMPLAINTS PROCEDURE	Oct 2018	Oct 2019
DONOR CHARTER STATEMENT	Sep 2018	Oct 2019
DETAILS OF BOARD OF DIRECTORS	Feb 2019	As required
PRIVACY STATEMENT (https://coisceim.com/privacy-statement/)	May 2018	As required
INTERNAL POLICY DOCUMENTS		
RISK POLICY (Confidential / Board of Directors)	Sep 2017	Sep 2019
INTERNAL CONTROLS CHECKLIST	Feb 2019	Oct 2019
BOARD EFFECTIVENESS REPORT	Nov 2018	Oct 2020
ORGANSATIONAL SUMMARY STATEMENT	Jun 2018	Oct 2020
MATERNITY POLICY	Feb 2016	Oct 2019
BOARD MEMBERS WELCOME PACK* (* = updated in parallel)	Feb 2019	As required
STATEMENT OF MATTERS FOR DECISION BY THE BOARD*	Feb 2019	As required
BOARD / EXECUTIVE SUCCESSION POLICY*	In progress	As required
CONFLICTS OF INTEREST POLICY*	Feb 2019	As required