



# POLICY DOCUMENTATION

The following policy documentation is in place at CoisCéim Dance Theatre

<b>ON COISCÉIM WEBSITE   WORKING WITH US</b>	Last Update	Next Update
HEALTH AND SAFETY POLICY	May 2024	May 2026
CHILD AND VULNERABLE ADULT POLICY	May 2024	May 2025
CHILD SAFEGUARDING STATEMENT	June 2024	May 2025
GRIEVANCE AND DISCIPLINARY PROCEDURES	May 2024	May 2025
DIGNITY AT WORK POLICY	Sep 2023	May 2025
DIVERSITY AND INCLUSION POLICY	May 2021	Dec 2024
<b>ON COISCÉIM WEBSITE   ABOUT US (Governance)</b>		
TAX CLEARANCE CERTIFICATE	Aug 2017	As required
GOVERNING DOCUMENT   CONSTITUTION	Jul 2015	As required
MISSION STATEMENT	June 2020	As required
STRATEGIC PLAN   THREE ANCHORS TO THRIVE (own page)	May 2022	May 2027
ENVIRONMENTAL POLICY AND ACTION PLAN	Nov 2023	May 2027
AUDITED ACCOUNTS (5 YEARS)	Jul 2023	Jul 2024
CHARITABLE STATUS CONFIRMATION STATEMENT	April 2014	As required
CHARITIES REGULATOR GOVERNANCE COMPLIANCE RECORD	May 2024	May 2025
PUBLIC COMPLIANCE STATEMENT - FUNDRAISING	May 2024	May 2025
DUE DILIGENCE   BENEFICIAL OWNER STATEMENT	May 2024	May 2025
FEEDBACK & COMPLAINTS PROCEDURE	May 2024	May 2025
DONOR CHARTER STATEMENT	May 2024	May 2025
DETAILS OF BOARD OF DIRECTORS	Jan 2021	As required
PRIVACY STATEMENT ( <a href="https://coisceim.com/privacy-statement/">https://coisceim.com/privacy-statement/</a> )	May 2018	As required
<b>INTERNAL POLICY DOCUMENTS</b>		
RISK POLICY (Confidential / Board of Directors)	May 2023	Apr 2025
RESERVES POLICY (Confidential / Board of Directors)	May 2024	May 2025
INTERNAL CONTROLS CHECKLIST	May 2024	May 2025
BOARD EFFECTIVENESS REPORT	May 2023	As required
ORGANSATIONAL SUMMARY STATEMENT	May 2021	As required
MATERNITY POLICY	May 2021	As required
BOARD MEMBERS WELCOME PACK* (* = updated in parallel)	June 2022	As required
STATEMENT OF MATTERS FOR DECISION BY THE BOARD*	Feb 2019	As required
BOARD / EXECUTIVE SUCCESSION POLICY*	In progress	As required
CONFLICTS OF INTEREST POLICY*	Feb 2019	As required